



**CORPS ROUTINE ORDERS**  
**Issued By**  
**Capt Pecore**  
**Commanding Officer**  
**105 Royal Canadian Army Cadet Corps**  
**(7<sup>th</sup> Toronto Reg't, RCA)**

RO # 06-24

1 June 2024

**PART 1 – ADMINISTRATION**

**1. DUTY ROSTER**

<u>Date</u>	<u>Duty Officer</u>	<u>Altn Duty Officer</u>	<u>Sr Duty NCO/M</u>
4 June 2024	Lt Hovenden	CI Pecore, O	WO Ganeva
11 June 2024	Capt Fung	CV Brotohusodo	WO Ghani
18 June 2024	OCdt Weir	CI Brar	WO Huynh

**ADMIN/DUTY TASKS /SCHEDULE**

1815 hrs Set up duty/screening table and canteen table, confirm classrooms are unlocked,  
**1830 – 19:00hrs Ensure all cadets sign in**  
 1930 hrs Set up of Canteen supplies and cashbox  
**19:00 – 19:35 hrs First Training Period**  
 2000 hrs Give attendance to AdmO with confirmed numbers  
**19:35 – 20:05 hrs Second Training Period**  
 20:05 – 20:20 hrs Break  
 2015 hrs Give 5 minute warning to Cadets for end of break,  
**20:20 – 20:50 hrs Third Training Period**  
 2030 hrs Put away canteen supplies and make note of inventory  
**2050 hrs Closing Parade**  
 2100 hrs Confirm all classrooms are clean, empty all garbage bins inside building  
 21:30 Building closed

**DUTY OFFICER TASKS / SCHEDULE**

1815 hrs Open key press and physically walk through the SCCC, including washrooms, noting any deficiencies. Unlock classrooms, periodic check in with Duty personnel.  
 2110 hrs Confirm all classrooms are clean, empty all garbage bins inside building. Lock the key press and ensure all filing cabinets are locked and secure.

**NOTE: STAR LEVEL CO-ORDINATORS:** are responsible for ensuring that their respective classrooms are returned to the same condition that they found it at the beginning of the training night. All windows must be closed.

## 2. TRAINING

### NIGHTLY TRAINING SCHEDULE

18:15hrs ~	Building Opens
18:30 -18:45hrs	Cadets Arrive
18:45 -19:00hrs	Class Attendance
19:00-19:35hrs	1 <sup>st</sup> Period
19:35-20:05hrs	2 <sup>nd</sup> Period
20:05-20:20hrs	Break
20:20-20:50hrs	3 <sup>rd</sup> Period
20:50-21:00hrs	Closing Parade
21:00-21:10hrs	Building Clean-up
21:10-21:20hrs	Duty Rounds
21:20hrs~	Building Closed

### EVENTS OF THE MONTH

<u>Date</u>	<u>Time</u>	<u>Activity</u>	<u>Dress</u>
1 – 2 June		Streetsville Bread & Honey Festival	FTU's / 105 Gear / Black & white
8 June	13:00 – 17:30	Clarkson Village Live	Appropriate clothing for outdoors. Corps t-shirt and hoodie if you have them.
9 June	12:00 – 16:00	Amazing Race	Appropriate clothing for outdoors. Corps t-shirt and hoodie if you have them.
<b>15 June</b>	09:00 – 15:30	<b>Annual Ceremonial Review (ACR) Mississauga Valley Community Centre</b>	<b>Full dress uniform, water bottle</b>
16 June	12:00 – 16:00	MPP Nina Tangri's Annual BBQ, Streetsville Memorial Park	FTU's/105 Gear/Black & white
20 June	08:30 – 14:00	Senior's Fair, Meadowvale Community Centre	Appropriate civilian clothing. Corps t-shirt and hoodie if you have them.
22 June	14:00 – 18:30	Lisgar Community Day	FTU's/105 Gear/Black & white
1 July	10:00 – 12:00	Canada Day Parade – Port Credit	C3B with ranks, water bottle
1 July	TBD	Canada Day - Streetsville	FTU's/105 Gear/Black & white

## **DRESS OF THE DAY**

As specified below. All Personnel must check the Corps Facebook website weekly for changes as posted by the RSM.

<b>4 June</b>	<b>Cadets – C1A (Full Dress Uniform*) with Medals – Officers C (DEU's with Medals)</b>
<b>11 June</b>	<b>Cadets – C5 (FTU's) – Officers - Cadpat</b>
<b>15 June</b>	<b>Cadets – C1A (Full Dress Uniform*) with Medals – Officers C (DEU's with Medals)</b>

\*Note 1: If Cadet uniform is unavailable = White dress shirt / Black dress pants / Black Shoes

## **PART II – PERSONNEL**

### **3. HEADQUARTERS**

Capt S. Pecore is the Corps' CO and Area UPAR  
Capt B. Fung is the Corps' DCO, Training Officer, RSO, Summer Training Coordinator & Marksmanship Coach  
Lt M. Petruzzi is the Corps' Supply Officer, and RSO  
Lt B. Hovenden is the Corps' Administration Officer and Band Officer  
OCdt M. Weir-Cotnoir is the Corps' Co Green Star Coordinator, Safety Officer and Fire Warden  
CI C. Pecore is the Corps' CO Green Star Coordinator, Drill Instructor and Drill Team Coach  
CI T. Maitland is the Corps' Red Star Coordinator  
CI S. Brar is the Corps' Silver Star Coordinator and Mess Committee Chair  
CV A. Brotohusodo is the Corps' Gold Star Level Coordinator  
CI O. Pecore is the Corps' Master Cadet Coordinator and Sports and Fitness Officer  
Corps' RSM – MWO Chaudhry  
Corps' DSM – WO Soares  
Corps' Drum Major – WO Derks  
Corps' Training Sergeant Major – MWO Hovenden  
Corps' Administration Sergeant Major – MWO Guo  
Corps' Quartermaster Sergeant Majors – MWO Ohia, WO Jagora  
Corps' Communication Sergeant Major – WO Zhou  
Corps' Duty Sergeant Major – MWO Cummings  
Corps' Alpha Battery Sergeant Major – MWO Cummings  
Corps' Bravo Battery Sergeant Major – MWO Lee  
Corps' Flag Party Commander - MWO Hsu  
Corps' Honour Guard Commander – MWO Maitland  
Corps Cadet Correspondent – MWO Ohia  
CV D. Boucher is the Corps' Support Committee President and Corps' Webmaster  
CV A. Poon is the Corps' Support Committee Treasurer  
CV L. Roach is the Corps' Support Committee Secretary  
CV E. Maitland is a Corps Support Committee Director

#### 4. PERSONNEL CHANGES

##### Taken On Strength (Joined the Unit)

<u>Last Name</u>	<u>First Name</u>	<u>TOS Date</u>
Alhafez	Yousf	2024-05-14
Lin	Olivia	2024-05-14
Del Castillo Olivares Guerra	Gabriel	2024-05-14

##### Struck Off Strength (Left the Unit)

<u>Last Name</u>	<u>First Initial</u>	<u>SOS Date</u>
Bocarro	V	2024-05-27
Brobey	E	2024-05-28
Dernaika	S	2024-05-21
Dernaika	Y	2024-05-21
Ismail	A	2024-05-21
Jain	N	2024-05-21
Vaz	N	2024-05-28

##### TRANSFERS:

<u>Last Name</u>	<u>First Initial</u>	<u>Gaining Unit</u>	<u>Trans Date</u>
N/A			

##### PROMOTIONS:

<u>Last Name</u>	<u>First Name</u>	<u>New Rank</u>	<u>Date</u>
Jawarneh	Jenna	Bdr	05-30-2024
Karmokar	Aditi	Bdr	05-30-2024
Ohia	Lillian	MWO	05-14-2024
Smith	Omar	Gnr	05-14-2024
Chaudry	Anikait	CWO	05-28-2024

**LOA (Leave of Absence):**

<u>Last Name</u>	<u>First Name</u>	<u>Rank</u>	<u>Effective Date</u>

**APPOINTMENTS:**

<u>Appointment</u>	<u>Last Name</u>	<u>First Initial</u>	<u>Date</u>
Alpha Battery Sgt Major	Cummings	E	21 May 2024
Bravo Battery Sgt Major	Lee	S	21 May 2024

**AWARDS:**

<u>Award</u>	<u>Last Name</u>	<u>First Initial</u>	<u>Date</u>
N/A			

**6. PERIODIC ITEMS**

Nothing to report

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Issued By  
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Commanding Officer

105 Royal Canadian Army Cadet Corps  
7<sup>th</sup> Toronto Reg't, RCA

RO # 06-24

1 June 2024



Capt Shannon Pecore

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